



## Work Health & Safety Policy

It is the policy of Progress Switchboards & Progress Control & Engineering to conduct its activities in a professional manner, producing a high quality of work, while providing safe and healthy working conditions for the prevention of work-related injury and ill health related to the company's work activities.

Progress Switchboards & P.C.E is committed to:

- Promoting the importance of work health & safety (WHS) awareness through regular communication with employees and to establish consultation processes where employees and worker representative where they exist can participate.
- Maintaining competent personnel through training programs to ensure that good quality work is produced without impacting the health and safety welfare of personnel. Training will ensure that there is a continual improvement in awareness of safety and environmental issues associated with activities undertaken;
- Conducting activities to meet or exceed client requirements and expectations and comply with appropriate legislation, regulations, codes of practice and other measurable components associated with WHS performance;
- Maintaining monitoring programs and reporting systems and developing specific objectives to enable continual improvement in Progress Switchboards & P.C.E. WHS performance;
- Implementing safe and healthy working conditions to operate efficiently and safely and eliminate hazards and reduce WHS risks and work towards the elimination of work-related injury or illness.

The WHS policy shall be available as documented information to interested parties as appropriate, be communicated within the organisation, and be relevant and appropriate.

Progress Switchboards & P.C.E. is committed to consulting with workers and having the persons undertaking the work activity participate in the development of activities processes and procedures and where they exist involve workers representatives.

Personnel are expected to work in compliance to the company policies & procedures, statutory requirements and customer's specifications and expectations.

It is the company's commitment that through ongoing training, every employee will understand, maintain and be responsible for their health and safety of their work and the company will continually improve their WHS performance.

A handwritten signature in black ink, appearing to read 'Austin Fagan'.

Austin Fagan

Director

12<sup>th</sup> August 2024